

Putnam County Library

Cookeville • Algood



Baxter • Monterey

Thank you for supporting our libraries!

- Please accept my enclosed tax-deductible donation in the amount of:

<input type="checkbox"/> \$5	<input type="checkbox"/> \$20	<input type="checkbox"/> \$50
<input type="checkbox"/> \$10	<input type="checkbox"/> \$25	<input type="checkbox"/> \$100
<input type="checkbox"/> \$15	<input type="checkbox"/> \$30	<input type="checkbox"/> \$_____

- I would like to make a selection of books (adult, large print, children's, etc.), DVDs, Music CDs or Audio books or other needed materials reflecting an interest in the following subject:

- I am making this donation:

In honor of: _____

In memory of: _____

- Please send acknowledgement of this donation to:

Name: _____

Street: _____

City: _____

Zip Code: _____

Donor Name: _____

Street: _____

City: _____

Zip code: _____

- My daytime phone number or email address if clarification is necessary:

- Complete this form and mail it with your check to:

Memorial and Gift Donations
Putnam County Library
50 E. Broad St.
Cookeville, TN 38501

Checks should be made to the order of: Putnam County Library.

Payment Information:

The Library accepts cash or check payment for memorial or gift fund donations. Please do not send cash in the mail, however.

Memorial book orders are placed once each week. Please give the Library 10 business days to acknowledge your donation.

- We will notify the person(s) to be honored or remembered with a card sent through the mail, along with the title(s) of the materials selected.
- A book plate will be placed inside all materials purchased with funds donated to our Memorial Fund.
- Donors will also receive written notification, along with the title(s) of the materials selected.
- The Library displays new book memorials. We also display copies of recently sent Memorial cards. Older Memorial cards are kept on file for public perusal, too.
- For further information, please feel free to call us at (931) 526-2416.

Thanks, again, for supporting our libraries!

