

Putnam County Library Board Meeting

Feb. 8, 2011 Tuesday

The meeting was called to order by Vice Chairman Ruth Ann Woolbright at 4:30 PM

Board members attending:

Ms. Alma Anderson
Dr. Gerald Barker
Mr. Larry Garrett
Ms. Trish Lawrence
Ms. Sue Pogue
Mr. Greg Rector
Mrs. Ruth Ann Woolbright

PCL Staff attending:

Ms. Doyleene Farley
Ms. Sarah Lewis
Mr. Brian Page
Mr. Clay Robertson
Ms. Dale Stapp

Others present Dr. Pat Phillips, President Friends of Putnam County Library and Faith Holridge, Upper Cumberland Regional Library Director.

Mrs. Sue Pogue made a motion to amend the minutes of board meeting of Jan 18.

The motion will clarify the wording about the annual leave policy. The additional words are in red and italicized words.

The full-time staff may carry over to next fiscal year up to 12 days annual leave *each July 1* with a ceiling of 30 days of total annual leave accumulation *during the fiscal year*. No leave may be taken before it is earned.

This amended wording change was 2nd by Alma Anderson. The motion passed.

The amended minutes from the Jan. 18 meeting were approved *by a motion made by Alma Anderson and a 2nd by Greg Rector, motion passed.*

The treasurer's report was given by Mr. Robertson. The treasurer's report was approved *by motion made by Ms. Anderson and 2nd by Mrs. Lawrence, motion passed.*

Sue Pogue is working on the collection of old fines project. She will talk with the friends for volunteer clerks and the board will discuss the appropriate letter/phone call/billing procedure.

Mr. Robertson asks that Mr. Brian Page be appointed assistant Library Director. The vacant position will be Adult Services Librarian and we will begin the search process.

Motion was made by Alma Anderson and 2nd by Sue Pogue

Mr. Robertson asks that we open the library until 8 pm on Monday and Tuesday night. This will allow families an extra hour to check out materials especially for school projects, allow the meeting rooms to be used later in the evening and have a 4-8 shift for part-time employees.

Alma Anderson made the motion that the extra hour be added to Mon. and Tues. evening on a trial basis. Sue Pogue 2nd the motion passed

Mr. Robertson asks that we follow the county's mileage rate and adjust ours from .42 to .46. Board agreed.

Mr. Robertson told of plans to remove older trees and shrubs and talk to landscaping companies for advice on giving the front for the library a more open look. He said the weeding project in reference was almost and done he would continue weeding in the adult fiction area.

Several staff members are attending the Summer reading Program workshops on Feb. 23 and 24th. He is looking at TLA annual conference for additional training opportunities for full-time staff.

Branch reports were given by Doylene Fraley and Sarah Lewis.

Faith Holdredge said the situation at the regional libraries was still changing day to day. But no staff will be laid off for a year allowing time for changes in procedures to happen. She said more information about grants should be coming soon.

Pat Phillips told of the upcoming friends' coffee with an author on Feb. 12 Jennie Ivey and Calvin Dickinson. On March 5 the friends are partnering with UC Home Builder Assoc. and hosting coffee with Victor Kline a pastry chef and author at the annual Home Show at TTU Hyder-Burks building

Motion to adjourn was made by Greg Rector and 2nd by Alma Anderson at 6:00.