

## **Putnam County Library Board of Trustees Minutes**

Tuesday, July 9, 2013

4:30 p.m.

The meeting was called to order at 4:30 p.m. by Chairman Sue Pogue.

Board members attending: Ms. Patricia Lawrence, Ms. Sue Pogue, Ms. Beth Thompson, Mr. Larry Garrett, Ms. Leigh Flatt, and Ms. Alicia Eldridge

Putnam County Library staff attending: Ms. Doyleene Farley, Mr. Brian Page, Mr. Clay Robertson, and Ms. Stacie Johnson

Also attending was Ms. Faith Holdredge, Director of the Falling Water River Regional Library and Matthew Kirby Assistant Director of the FWRRL.

Larry Garrett made a motion to approve the minutes of the June 14, 2013 board meeting. Patricia Lawrence seconded the motion, motion carried.

**Treasurer's Report:** Mr. Robertson did not present the treasurer's report being as it is incomplete due to end of the fiscal year.

**Old Business:** Sue Pogue inquired if there had been any recent instances of vandalism, which there have not. Patricia Lawrence suggested that a volunteer power wash the sculpture in front of the library. This was approved.

**New Business:** Bylaws require that the Board elect officers each July. Beth Thompson made a motions that the current slate of officers continue in their current roles. Sue Pogue as Chairman, Dr. Gerald Barker as Vice-Chairman, and Mr. Larry Garrett as Treasurer. Patricia Lawrence seconded the motion, motion carried.

**PCLS Director's Report:** The Library received a formal complaint from a patron concerning another patron's behavior. The requested action was to review the security video. The video was reviewed. Follow up was not required. Stacie Johnson reported on the Children's, Young Adult, and Adult Summer Reading Programs, the Free Lunches for Kids program, and announced upcoming events. Sarah Lewis, manager of the Baxter Branch Library, will be attending the Tennessee Public Library Management Institute in August to begin the certification process, which is awarded by the Tennessee Department of State, State Library and Archives.

**Regional Library Report:** Faith Holdredge welcomed FWRRL's new assistant director, Matthew Kirby. She also announced the upcoming in services including one on Tech Planning

for directors and IT staff on September 19. Other in services will cover professional development and leadership. Matthew Kirby stated that he will be traveling to all the libraries in the Region on a rotating basis to work one on one with staff. He is preparing library staff training workshops on customer service and technology and other topics.

**PCLF Report:** The author dinner featuring Robert Hicks will take place at St. Thomas Aquinas Catholic Church on September 20. Recent revenue generated by the PCLF's used book sale was above average this July.

The meeting was adjourned at 5:15 with a motion by Sue Pogue, seconded by Alma Anderson.