

Putnam County Library Board of Trustees Minutes
October 13, 2015, 4:30 p.m.

The meeting was called to order by Chairman Sue Pogue at 4:35 p.m.

Board members attending: Joe Albrecht, Laura Clemons, Leigh Flatt, Tricia Lawrence, Beth Thompson, Larry Garrett, Sue Pogue

Putnam County Library System staff attending: Doyleene Farley, Chelsea Gifford, Stacie Netherton, Brian Page

Also in attendance: Faith Holdredge, Director of Falling Water River Regional Library (FWRRL), Matthew Kirby, Assistant Director of FWRRL

Approval of Minutes: The minutes of the September 8, 2015 meeting were approved with a motion by Joe Albrecht, seconded by Tricia Lawrence, motion carried.

Approval of Treasurer's Report: Stacie Netherton presented the treasurer's report. The treasurer's report was approved with a motion by Beth Thompson, seconded by Joe Albrecht, motion carried.

Public Comment: NA

Old Business: Laura Clemons reported that the group appointed to review the personnel policies has not met yet. Laura motioned to appoint Stacie Netherton as the permanent director, seconded by Joe Albrecht, motion carried. An amendment to the motion was made by Laura Clemons to add that Stacie Netherton receives a salary of \$52,000, seconded by Joe Albrecht, motion carried. Laura motioned that Brian Page continue to receive monthly remuneration until the Adult Services Librarian position is filled, seconded by Joe Albrecht, motion carried.

New Business: A motion was made by Joe Albrecht that Laura Clemons serve as the board Chairman, Tricia Lawrence seconded, motion carried. A motion was made by Tricia Lawrence that Joe Albrecht serve as Vice Chairman, seconded by Beth Thompson, motion carried.

Stacie Netherton reported the removal of the floppy disc information from the Internet Policy. Sue Pogue suggested that the "date updated" should be added to the bottom of the document. Tricia Lawrence made a motion to approve the Internet Policy, Joe Albrecht seconded, motion carried.

Stacie Netherton discussed a staff training day to be scheduled on Veteran's Day, November 11, 2015 and that the library will need to be closed for the day. Joe Albrecht motioned to approve, Laura Clemons seconded, motion carried.

PCLS Director Report – Stacie Netherton reported that the Library System received the grant for the renovation of the meeting room. She informed the board that the bid process had been discussed with Randy Porter. Stacie reported that the Snoopy cards were available for patrons and that they have been successful in boosting publicity for the library. The board discussed the Maintenance of Effort and the issues with Algood and Putnam County's funds. Faith Holdredge stated that a corrected Maintenance of Effort form would be needed. Stacie Netherton reported

the completion of the data collection and shared some of the statistical information. She reported that the library had been continuing with the regularly scheduled programs and the success of the Health Talk with Dr. Don Grisham. She reported that the library took part in events within the community: The TTU Centennial Celebration and the Sally Forth Art Exhibition. Stacie Netherton and Doyleene Farley attended the chamber of commerce meeting in Monterey. Upcoming events that the library will be a part of were discussed: the Senior Expo and the Cookeville Comic Arts Festival. Stacie Netherton stated that she also spoke with Randy Porter about the floors at the Monterey branch and confirmed that the county will pay for them to be stripped and polished.

Brian reported that the new doors were installed with the handicap buttons, paid for by the county. He also mentioned that the book drop would be repaired soon. The Board discussed the bathrooms being renovated. Joe Albrecht and Sue Pogue suggested that Randy Porter come and do a walk through to identify the issues with the bathrooms. Joe Albrecht also suggested making a priority list of things that need attention around the library and give it to Randy Porter to present to the County Commission. Larry Garrett stated that he would not be opposed to using money to buy the materials and have the county do the labor.

Chelsea Gifford reported that the children's library celebrated Banned Books Week and submitted a display to the TLA Banned Book Week Display Contest. She reported the success of Star Wars Reads day and upcoming outreach planned: Housing Development, South Cookeville Head Start Open House, and Brightside Preschool.

Review of Branch Reports – The Board reviewed the branch reports and there were no questions or discussion.

Falling Water River Regional Library Report – Faith Holdredge discussed the standards survey and the board reviewed the Standards of Governance. The Board discussed the bylaws and that they were found and titled the constitution-last updated in June of 2006. Stacie Netherton reported that she could not find a circulation policy. Brain Page mentioned that he may know where a copy is and they would look into that. Faith Holdredge concluded that overall the library had done well with only a few things that need to be looked at. Matt Kirby discussed the upcoming in-service happening on Thursday, October 15th at the FWRRL regarding Passive Programming with Amanda Yother. He mentioned that there will be one more in-service before December, date pending. Matt Kirby also talked with Kent Oliver about an upcoming workshop at the Nashville Public Library.

Friends of the Putnam County Library Report – Stacie Netherton reported that the Friends of the Library purchased a trash receptacle for the library.

Sue Pogue thanked everyone and stated that she enjoyed her time serving the board. Laura Clemons presented the TTU Centennial book to Sue that will be donated to the library by the Board in her honor.

Adjournment: 5:26 p.m.